



## Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions

### Executive Analysis of Initial-Accreditation Self Study Report (ISSR)

Sponsor Name:	<b>Accordance Community College</b>		
SV window start:	Month: <b>Select...</b>	Year: <b>Select...</b>	Program #: <b>600----</b>
SV window end:	Month: <b>Select...</b>	Year: <b>Select...</b>	EA Date:

ISSR Parts / Appendices	Clearly Ans	Possible Problem /Violation?	Comments
Title page information	Yes	-	Complete
Table of Contents	Yes	-	Complete
<b>General Information</b>			
Personnel information	Yes	-	Complete
History and development	Yes	-	Program started in 1999 as certificate-only due to need from regional EMS providers and expanded to AAS degree in 2006. Program appears to meet the needs of the COI.

#### PART A: SPONSORSHIP

Sponsor Type: I.A.1-Post-secondary Academic Institution			
Sponsoring Institution (For all I.A and I.B sponsors)			
Accreditation	Yes	-	North Central Association of College and Schools
Legal authority	Yes	-	Ends June 2015
For any I.A.3 sponsor (Must have at least one of the following to qualify for I.A.3):			
Sponsors other allied hlth prog, or	N/A	-	
Post-grad medical ed, or	N/A	-	
Articulation agreement	N/A	-	
For any I.A.4 sponsor (Gov't auspices and Authorized for initial program must be Yes to qualify for I.A.4):			
Gov't auspices: Select	N/A	-	
Authorized for initial program	N/A	-	
Authorized to award collg cred, or	N/A	-	
Recognized as post-secnd inst, or	N/A	-	
Articulation agreement	N/A	-	
For I.B Consortium sponsor (Separate entity that exists to operate an educational program.)			
Appropriate I.A member: ??	N/A	-	
Formal agreement	N/A	-	
Governance	N/A	-	
Lines of authority	N/A	-	

#### PART B: PROGRAM GOALS

Communities of Interest			
Needs and Expectations	Yes	-	Complete list of COI and a formed Advisory Committee.
Responsive to	Yes	-	Program performs assessments and interacts with Advisory Committee
Proper representation on Adv Cmte	Yes	-	Appears to represent their COI appropriately.
Advisory Cmte met at least once	Yes	-	Minutes included from Advisory Committee.
Advisory Committee minutes	Yes	-	Complete
Additional Program Goals	No	-	

Program Goals			
Continuing methods	Yes	-	Complete
Program planning/implementation	Y/N?	-	Complete
Special considerations, if any	Yes	-	Program will rely on patient simulations and lab settings to supplement lower patient encounters from rural clinical settings.
<b>PART C: PROGRAM RESOURCES</b>			
Resource Assessment Matrix			
First 4 columns complete	Yes	-	
Resources sufficient, if applicable	Yes	Problem?	Equipment is described as outdated. CE for faculty is inadequate. Action plan describes futures prospects but plan is not definite regarding future funding. Intubation opportunities are limited. Plan is to use manikins to supplement training.
Organizational Chart	Yes	-	Complete
Personnel			
CV forms	Yes	-	Complete
Job descriptions	Yes	-	Complete
Responsibilities			
Program Director	Yes	-	
Medical Director(s)	Yes	-	MD is active in program but would suggest that he be a member of the Advisory Committee.
Faculty	Yes	-	Complete
Qualified			
Program Director	Yes	-	
Medical Director(s)	Yes	-	While not a standard, the medical director and program would benefit in having MD certified in PHTLS/ITLS.
Clinical Coordinator	Yes	-	
Faculty	Yes	-	
Course Requirements	Yes	-	1,040 clock hours
Determine curriculum meets minimums	Yes	-	Complete
Action Plan for unsatisfactory	Yes	-	Complete
Instructional Methodologies	Yes	-	Complete
Appropriate sequence of instruction	Yes	-	Complete
Planned physician instruction	Yes	-	Complete
Teaching and administrative loads	Yes	-	Complete
Hospital affiliates	Yes	-	Complete
Field Internships	Yes	-	Complete
Student Clinical Rotation Matrix	Yes	-	Complete. Program reports use of pt simulations for intubation experience. Verify on site.
Student Field Internship Matrix	Yes	-	Complete
Tracking of competencies	Yes	-	Complete. Program uses internal database to track.
Team Leader opportunities	Yes	-	Complete
Student Access to services	Yes	-	Complete
Course syllabi			
Didactic	Yes	-	Complete
Laboratory	Yes	-	Complete
Clinical	Yes	-	Complete
Field Internship	Yes	-	Complete

<b>PART D: EVALUATIONS</b>			
Evaluations timely and valid	Yes	-	Complete
Tracking of student progress	Yes	-	Complete
Evaluations documented	Yes	-	Complete
Skill/Check sheets			
Laboratory	Yes	-	Complete
Clinical	Yes	-	Complete
Field Internship	Yes	-	Complete
Planning for Outcomes			
Retention	Yes	-	Complete
Positive Placement	Yes	-	Complete
Credentialing/State Exams	Yes	-	NREMT
Graduate Surveys	Yes	-	Complete
Employer Surveys	Yes	-	Complete
Utilizing outcomes data	Yes	-	Complete. Reviewed by advisory committee or college administration.
<b>PART E: FAIR PRACTICES</b>			
General catalogue	Yes	-	Complete
Admissions-published, non-discrim	Yes	-	Complete
Student grievance policy	Yes	-	Complete
Compliance with ADA			
Policies	Yes	-	Complete
Disclosure technical standards	Yes	-	Complete
Students informed of	Yes	-	Complete
Faculty grievance policy	Yes	-	Complete
All activities educational	Yes	-	Complete
Permanent transcript	Yes	-	Complete
Affiliation agreements with all	Yes	-	Complete
All applicant/student disclosures	Yes	-	Complete
All additional student disclosures	Yes	-	Complete
<b>PART F: SUPPLEMENTAL INFORMATION</b>			
Program information (a thru o)	Yes	-	Complete
Program strengths	Yes	-	Dedicated faculty; committed COI; clinical staff supportive of students
Program limitations	Yes	Problem?	Limited clinical resources; limited funding for faculty development; no clerical support
Systems used to identify	Yes	-	
Analysis/Action plans	Yes	-	Program has developed plan to correct deficiencies and weaknesses.
<b>Faculty Eval SSR Questionnaires</b>	Yes	-	Evals reflected overall findings: strong faculty, need for faculty development fundings; need for clerical support
<b>Student Eval SSR Questionnaires</b>	Yes	-	
<b>CONSORTIUM</b>			
Proper membership	N/A	-	
Responsibilities documented	N/A	-	

Other Comments:	Strong ISSR. Program has support from community and college with limitations typical for a growing degree program. Program shows strength with appropriate outcomes, curriculum, student preparation and support, and community involvement. Time for analysis: 2.0 hours
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Executive Analysis Performed by:	Lance Villers PhD LP
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Forwarded to program director:	Yes	On date:	
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For questions, contact:

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10/23/2009

7/17/2009